

MEMORANDUM

TO: Associate Chair for Graduate Affairs

FROM: , Advisor

SUBJECT: Final Defense Examination for , PhD Candidate

GTID:

DATE:

By the Reading Committee Memo I informed you of the positive report from the PhD Dissertation for

At this time, I would like to request that the dissertation defense be scheduled with the following information:

1. The Defense Examination Committee be composed as follows:

| NAME | AFFILIATION |
|------|---|
| | , Advisor |
| | , Co-Advisor (where applicable) |
| | , Reading Committee 1 |
| | , Reading Committee 2 |
| | , Additional member (can be industry) |
| | , External member (has to be a professor) |
| | , Additional member 1 |
| | , Additional member 2 |

2. The final defense examination will be on
at in room/link:

3. The dissertation is entitled

4. Dissertation Abstract (it has to fit in this space):